

CERTIFICATE OF OCCUPANCY APPLICATION RESIDENTIAL

DATE: _____

PERMIT# _____

ADDRESS: _____ LOT# _____

CONTRACTOR: _____ FAX # _____

NEW PROPERTY OWNER: _____

CLOSING DATE: _____

APPLICANT'S SIGNATURE _____

In accordance with Village code and policy, I have requested and received approval for each of the following inspections:

INSPECTION	APPLICANTS INITIALS	REQUIRED FORMS	APPLICANTS INITIALS
FINAL BUILDING	_____	FINAL GRADE SURVEY	_____
FINAL PLUMBING	_____	SURVEYOR SIGN OFF SHEET	_____
FINAL METER	_____	HOMEOWNER SIGN OFF SHEET	_____
PYMT OF REINSPECT FEES	_____	PYMT OF OPEN SPACE FEES	_____

FOR OFFICE USE

INSPECTION REQUESTED DATE APPROVED

FINAL GRADING PLAN & SURVEYOR SHEET:	_____	REINSPECT FEES PAID ON	_____
HOMEOWNER SHEET	_____	OPEN SPACE FEES PAID ON	_____
FINAL BUILDING:	_____		
FINAL PLUMBING:	_____		
FINAL WATER METER:	_____		

OCCUPANCY REQUEST APPROVAL DATE: _____

The Village of New Lenox has reviewed and approved all required inspections and documentation necessary to obtain the Certificate of Occupancy.

OCCUPANCY REQUEST DENIAL DATE: _____

The Village of New Lenox has reviewed the required inspections and documentation necessary to obtain the Certificate of Occupancy and must deny the request due to the following deficiencies:

Comments: _____

NOTE: ALL APPLICATIONS WILL BE REVIEWED WITHIN ONE BUSINESS DAY, MONDAY-FRIDAY, OF THE SUBMITTAL DATE.