

VILLAGE OF NEW LENOX

SIGN PERMIT FORM

PERMIT NO. _____

APPLICANT INFORMATION

APPLICANT/OWNER: _____

ADDRESS: _____ PHONE #: _____

BUSINESS NAME: _____

ADDRESS: _____ PHONE #: _____

SIGN ERECTOR: _____

ADDRESS: _____ PHONE #: _____

ZONING INFORMATION

SINGLE BUSINESS LOT 1: _____

MULTIPLE BUSINESS COMPLEX 2: _____ 3: _____ 4: _____ 5 or More: _____

SIGN SIZE: _____ HEIGHT: _____

TOTAL SQ. FT: _____

I HEREBY CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO CONFORM TO ALL GOVERNMENT INFORMATION AND REGULATIONS SET FORTH BY THE VILLAGE BOARD OF NEW LENOX.

SIGNATURE: _____

SIGN PERMIT CHECKLIST

INDICATE TYPE OF SIGN:

_____ Permanent Sign
_____ Temporary Sign/Special Use

INSTRUCTIONS:

Please submit the following information for approval of the sign:

1. A signed and completed application form.
2. Site plan/elevation drawing of proposed sign indicating location and all dimensions of the sign.
3. Drawing of proposed sign.

Note:

Please refer to the Sign Code for maximum size and other signage information.

FEES:

Sign Permit fee - For the erection of a sign, the fee shall be based on a rate of **\$1.00 per sq.ft. of sign area with a minimum sign permit fee of \$50.00.**

NOTE:

A Sign permit must be approved and issued prior to installation of any sign.