

TEMPORARY
CERTIFICATE OF OCCUPANCY APPLICATION
RESIDENTIAL

DATE: _____

PERMIT# _____

ADDRESS: _____

LOT# _____

CONTRACTOR: _____

NEW PROPERTY OWNER: _____

CLOSING DATE: _____

APPLICANT'S SIGNATURE _____

In accordance with Village code and policy, I have requested and received approval for each of the following inspections:

INSPECTIONS

FINAL BUILDING
 FINAL PLUMBING
 FINAL METER

MISCELLANEOUS FORMS:

CONCRETE BOND
 FINAL GRADE BOND
 HOMEOWNER TEMP. GRADE

**APPLICANTS
 INITIALS**

PYMT OF REINSPECT FEES _____
 PYMT OF OPEN SPACE FEES _____

OFFICE USE ONLY

INSPECTION REQUESTED DATE APPROVED

FINAL BUILDING: _____
 FINAL PLUMBING: _____
 FINAL WATER METER: _____

CASH BONDS REQUIRED DATE REC'D. AMT. PAID

CONCRETE BOND DRIVEWAY _____ \$ _____
 CONCRETE BOND PUBLICWALK _____ \$ _____
 FINAL GRADE DEPOSIT _____ \$ _____

MISCELLANEOUS INFO DATE RECEIVED

HOMEOWNER FINAL GRADE NOTICE: _____
 REINSPECT FEES PAID ON _____
 OPEN SPACE FEES PAID ON _____

TEMP. OCCUPANCY REQUEST

APPROVAL DATE: _____

The Village of New Lenox has reviewed and approved all required inspections and documentation necessary to obtain the Temporary Certificate of Occupancy.

TEMPORARY OCCUPANCY REQUEST

DENIAL DATE: _____

The Village of New Lenox has reviewed the required inspections and documentation necessary to obtain the Certificate of Occupancy and must deny the request due to the following deficiencies:

Comments: _____

NOTE: ALL APPLICATIONS WILL BE REVIEWED WITHIN ONE BUSINESS DAY, MONDAY – FRIDAY, OF THE SUBMITTAL DATE.