



## TEMPORARY USE APPLICATION

**Site Information:**

Name of Subdivision/Project Name: \_\_\_\_\_  
Address/Project Location: \_\_\_\_\_

**Applicant Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Temporary Use Specifics:**

\_\_\_\_\_ Sign \_\_\_\_\_ Construction Trailer  
Square Footage of Sign: \_\_\_\_\_ Height Of Sign: \_\_\_\_\_

**Please submit the following:**

1. Submit a site plan showing the proposed location of the sign or construction trailer.
2. Submit a drawing of the proposed sign.
3. Submit fee of \$100 for a sign or construction trailer permit. Sign permits will also require a \$500 deposit (deposit can be made in the form of cash, cashier's check, money order, or credit card). A credit card processing fee may apply.

Temporary sign permits will be issued for a maximum period of five (5) years, or until a building permit is issued for the last lot in the subdivision, whichever occurs first.

Temporary construction trailer permits will be issued for a period of six (6) months.

Signature Of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ **Village Use Only** \_\_\_\_\_

Date Paid: \_\_\_\_\_ Amount Paid: \_\_\_\_\_  
Approved By: \_\_\_\_\_ Date Approved: \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_