



APPLICATION FOR CONTRACTOR REGISTRATION

Contractor Registration #: _____

Submittal Requirements:

1. A **completed** Application for Contractor Registration form
2. Payment of the \$150.00 registration fee
3. An **original, signed** Surety Bond in the minimum amount of \$10,000 (**Faxed copies not accepted**)
4. A copy of the Certificate of Liability Insurance, General Liability, with a \$1,000,000 limit for each occurrence **AND** \$1,000,000 General Aggregate, listing the Village of New Lenox as Certificate Holder
5. Proof of Workers Compensation Insurance with a minimum \$500,000 limit per occurrence, listing the Village of New Lenox as Certificate Holder

Business Information:

Name: _____
 Present Contractor Registration # (If Renewal): _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone #: _____ Email Address: _____
 Business Type: _____
 Business Registration # (if located within the Village): _____

Owner Information:

Name: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone #: _____ Email Address: _____

State License Numbers: (if applicable - provide copy of state license)

Plumber's License #: _____ Exp. Date: _____
 Sprinkler's License #: _____ Exp. Date: _____
 Roofer's License #: _____ Exp. Date: _____

Liability Insurance Information:

Insurance Company Name: _____
 Policy #: _____ Exp. Date: _____

Surety Bond Information: (must submit original, signed surety bond)

Bond Company: _____
 Bond #: _____ Exp. Date: _____

Signature of Applicant: _____ Date: _____

Note:

Plumbing and sprinkler contractors need to only submit the completed application for contractor registration, a copy of the business state registration and a copy of their State Plumbers ID card.