



TEMPORARY SIGN PERMIT APPLICATION

Business or Organization Name/Event Name: _____

Business/Organization/Event Information:

Business/Organization/Event Name: _____
Mailing Address: _____ City: _____ State: _____ Zip Code: _____
Phone #: _____ Email: _____ Cell #: _____

Petitioner Information:

Primary Contact: _____
Mailing Address: _____ City: _____ State: _____ Zip Code: _____
Phone #: _____ Email: _____ Cell #: _____

Size of Temporary Sign: Height: _____ Width: _____

Date(s) Sign(s) will be Posted: Start Date: _____ End Date: _____

Location of Temporary Sign(s):

_____ Sign(s) placed on the premises or the Village right-of-way immediately adjacent to the premises.
Address where Temporary Sign(s) will be placed: _____

_____ Sign located on Village right-of-way other than adjacent to where the advertised business is located
*Please check which intersection(s) and specify which quadrant each sign will be located:

Location:

_____ Cedar Road and Francis Road
(along Cedar Road south of Francis Road only)

_____ Cedar Road and Illinois Highway:

_____ Cedar Road and Laraway Road
(along Cedar Road north of Laraway Road only)

_____ Vine Street and Haven Avenue:

_____ Nelson Road and Haven Avenue:

_____ Nelson Road and Joliet Highway:

_____ Nelson Road and Illinois Highway:

_____ Nelson Road and Laraway Road (along Nelson Road only):

_____ Schoolhouse Road and U.S. Route 30
(along Schoolhouse Road south of U.S. Route 30 only):

_____ Schoolhouse Road and Joliet Highway:

_____ Schoolhouse Road and Laraway Road (along Schoolhouse Road only):

_____ Joliet Highway and Spencer Road:

Quadrant:

SW	SE		
NW	SW	NE	SE
NW	NE		
NW	SW	NE	SE
NW	SW	NE	SE
NW	SW	NE	SE
NW	SW	NE	SE
SW	SE		
NW	SW	NE	SE
NW	SW	NE	SE
NW	SW	NE	SE

I understand that this temporary sign permit shall be approved by the Community Development Director or designee prior to the installation of the temporary sign or signs. I further certify that the sign or signs will be removed promptly from the premises after the dates specified within this application.

Signature of Petitioner: _____

Date: _____



Temporary Sign Regulations

TEMPORARY SIGN DEFINITION:

- **Any sign, banner, flag, bunting or valance constructed of cloth, light fabric, cardboard, wallboard or other like materials, with or without frames. The term includes any sign not permanently attached to the ground, wall or building, intended to be displayed for a short period of time only. A temporary sign may or may not contain text.**

APPROVAL STANDARDS:

With the exception of political signs, temporary signs are subject to the following:

1. The temporary sign shall not exceed 6 square feet in area and 4 feet in height.
2. The temporary sign shall be located so as not to interfere with vehicle and pedestrian visibility.
3. The temporary sign shall be permitted for a maximum period of 14 consecutive calendar days.
4. Each applicant shall be permitted to erect temporary signs no more than 4 times per calendar year, with a minimum of 30 days between the time a temporary sign is removed and an additional application is submitted.
5. For temporary signs that advertise a business, product or service placed on the premises or the Village right-of-way immediately adjacent to the premises for which the advertised business is located, the product is sold, or the service is offered, there shall be not more than one (1) temporary sign per one hundred (100) feet of street frontage. On a corner lot, the number of signs permitted shall be calculated for each street frontage independently. Each individual business in a shopping center shall be permitted one (1) temporary sign per one hundred (100) feet of street frontage, provided no more than one individual business shall be permitted to post temporary signs at any one time.
6. For temporary signs that advertise a business, product or service but which are located on Village right-of-way other than adjacent to where the advertised business is located, the product is sold, or the service is offered, each applicant shall be permitted a maximum of ten (10) temporary signs within the Village at any one time. There shall be no more than one (1) temporary sign per quadrant of the intersection at any one time. Temporary signs permitted under this section shall be limited to the following intersections:
 - a. Cedar Road and Francis Road (along Cedar Road south of Francis Road only)
 - b. Cedar Road and Illinois Highway
 - c. Cedar Road and Laraway Road (along Cedar Road north of Laraway Road only)
 - d. Vine Street and Haven Avenue
 - e. Nelson Road and Haven Avenue
 - f. Nelson Road and Joliet Highway
 - g. Nelson Road and Illinois Highway
 - h. Nelson Road and Laraway Road (along Nelson Road only)
 - i. Schoolhouse Road and U.S. Route 30 (along Schoolhouse Road south of U.S. Route 30 only)
 - j. Schoolhouse Road and Joliet Highway
 - k. Schoolhouse Road and Laraway Road (along Schoolhouse Road only)
 - l. Joliet Highway and Spencer Road.
7. A permit shall be obtained from the Community Development Director or designee prior to installation of the temporary sign or signs.