



TEMPORARY USE APPLICATION

Development Name and/or Address: _____

Petitioner Information:

Primary Contact: _____
Mailing Address: _____ City: _____ State: _____ Zip Code: _____
Phone #: _____ Email: _____ Cell #: _____

Site Information:

Site Address or Location: _____ Acres: _____ Property ID # (PIN): _____
Existing Land Use: _____ Current Zoning: _____
Brief Description of the Proposed Development (Attach additional sheets if necessary): _____

Other Applicant and Interested Parties:

Name	Company	Address	Phone # / Email
Petitioner: _____			
Owner: _____			
Developer(s): _____			
Land Planner: _____			
Engineer: _____			
Agent/Attorney: _____			

Surrounding Zoning and Land Use:

Zoning	Jurisdiction (Village or County)	Land Use
North: _____		
South: _____		
East: _____		
West: _____		

Special Note to Petitioners:

- A. Effective Period: Once approved, the temporary use is valid for six (6) months. Temporary uses for real estate subdivision advertising signs shall be valid until the first to occur of: 1) the issuance of a building permit for the last lot in the subdivision; or 2) five years after the date of issuance of the temporary use permit.
- B. Once the real estate subdivision advertising sign is removed, the \$500 deposit will be returned to the Petitioner.

Checklist of Required Temporary Use Application Items

- One (1) original completed “Temporary Use Application” form and 30 copies.
- 45 copies of a plat of survey of the subject property prepared and signed by an Illinois licensed land surveyor with dimensions accurately portraying the proposed temporary use location (folded to 9” x 12”) and two (2) copies reduced to 11” x 17”.
- Payment of the \$100 review fee.
- Payment of a \$500 cash deposit (applicable to real estate subdivision advertising signs).
- 45 copies of the proposed sign rendering, if applicable.

I, _____, the Petitioner, hereby appeal to the Corporate Authorities of the Village of New Lenox, Will County, Illinois, for a temporary use in accordance with the information provided in this application. I certify that the information and statements contained in this application and the documents submitted herewith are true and factual to the best of my knowledge.

I understand that all correspondence from Village staff, including Village consultants, will be directed to the Primary Contact. It will be the Primary Contact’s responsibility to inform all other interested parties of any correspondence and the status of the application.

I understand that if the Village determines, in its sole discretion, that the real estate subdivision advertising sign requires repair or replacement and I fail to perform repair or replacement within fourteen (14) days notice from the Village, the Village may use the \$500 cash deposit and remove the sign, and I will not be entitled to a return of the \$500 cash deposit.

By: _____
Petitioner

Signed and sworn to before me on this _____ day of _____, 20_____.

Notary Public

(Seal)